



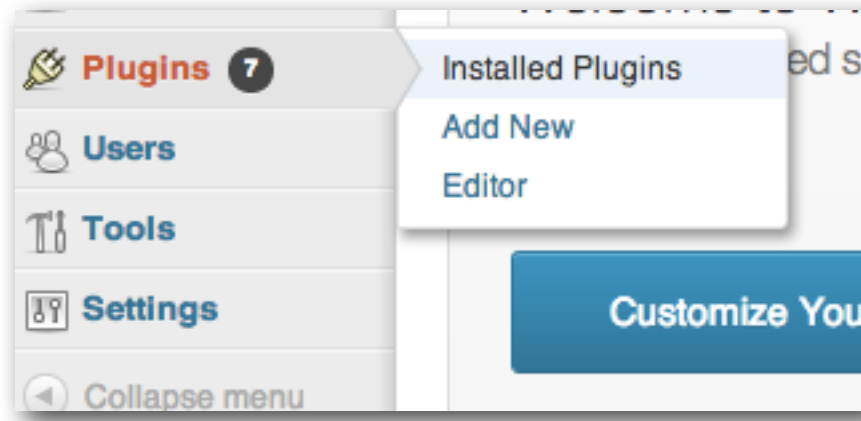
APOGEE
design systems

Apogee Design Support Center

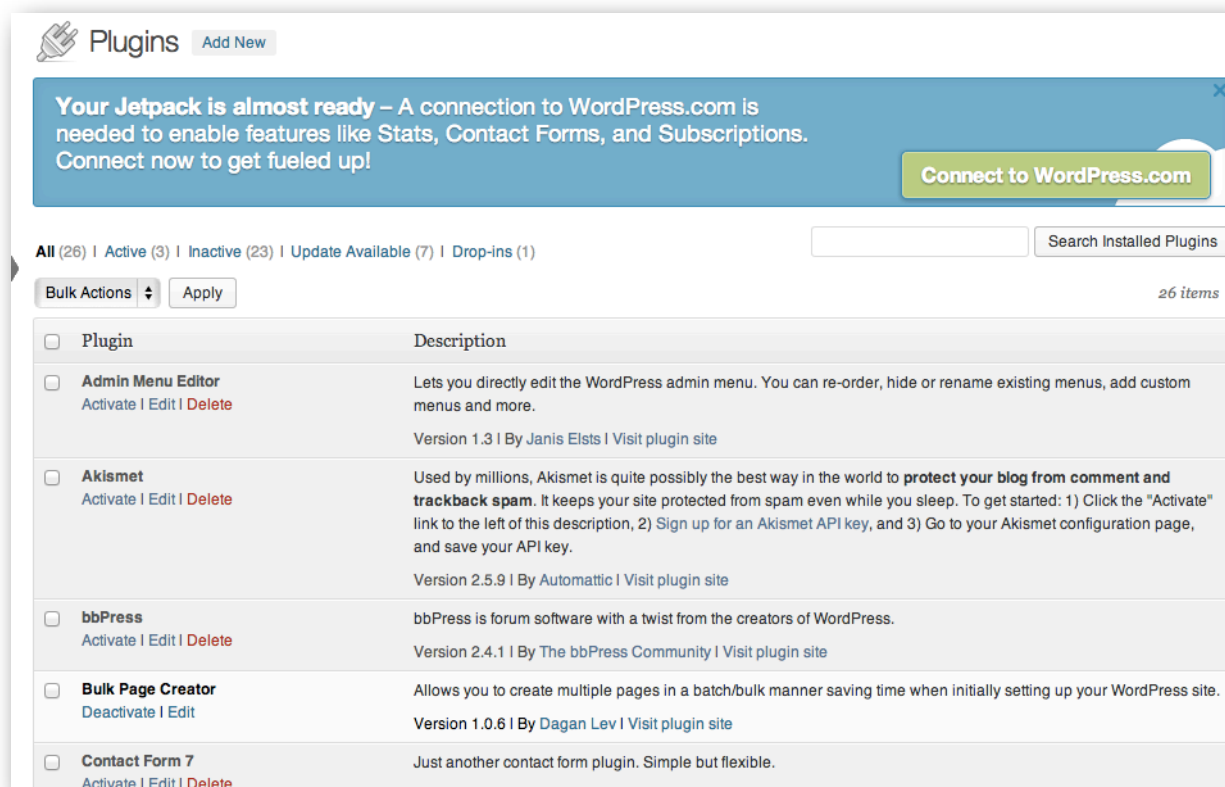
User Manual: *Manage Plugins*

Manage Plugins

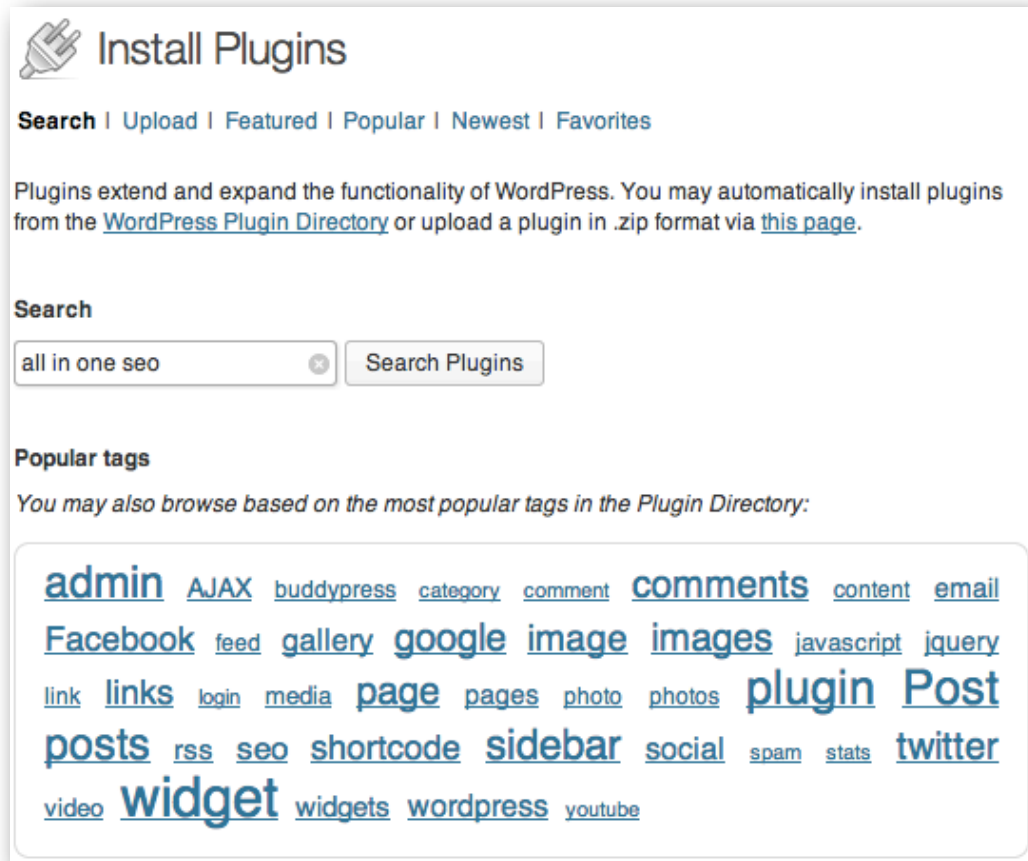
1. Navigate to Plugins > Installed Plugins



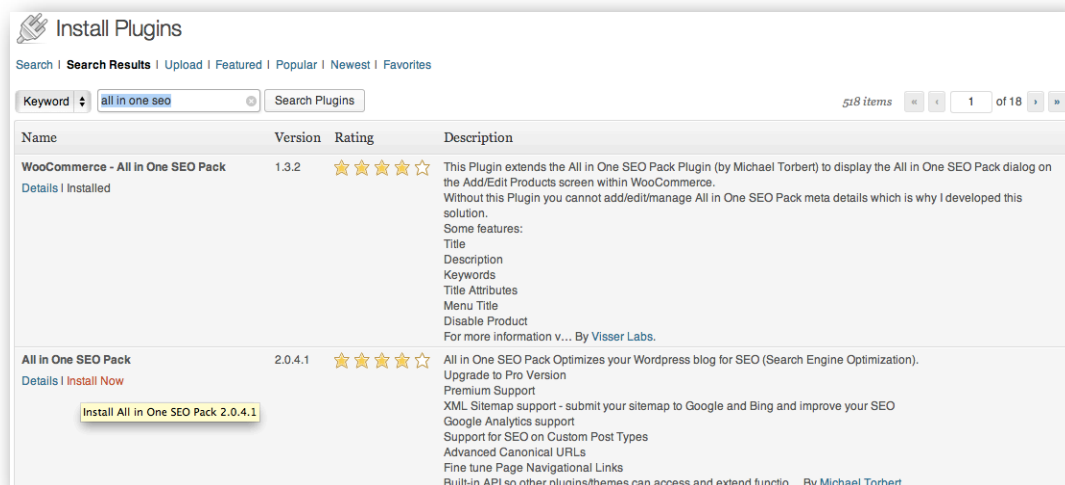
2. From this screen, you can add a new plugin, activate, deactivate, edit, and delete plugins.



- To add a new plugin, click 'Add New' as seen above. From here you can upload a plugin from your computer or search by name, category, popularity, and other options.



- The search results will show the closest match, it's user rating, and description. It is important to ensure your theme and version of WordPress are compatible with the plugin.

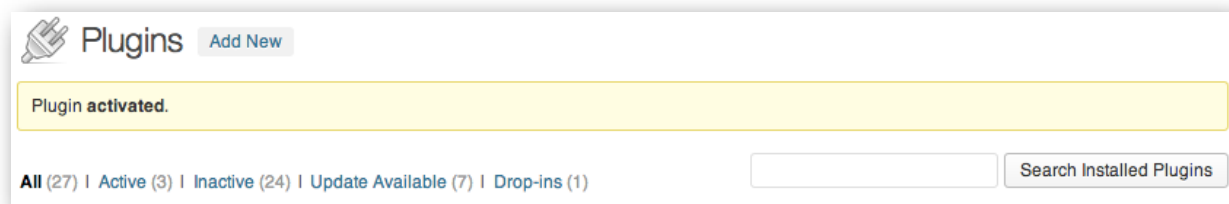


5. Once you find your plugin, click 'Install Now'. Once it's installed, click 'Activate Plugin' as seen below.



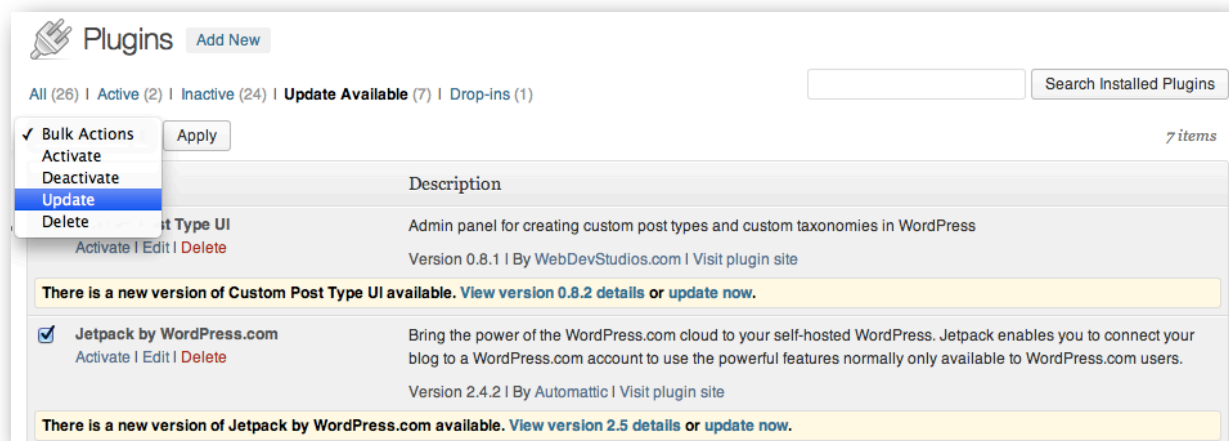
The screenshot shows the WordPress plugin installation interface. At the top, there is a plug icon and the title "Installing Plugin: WooCommerce - All in One SEO Pack 1.3.2". Below the title, the progress is shown: "Downloading install package from http://downloads.wordpress.org/plugin/woocommerce-all-in-one-seo-pack.zip...", "Unpacking the package...", and "Installing the plugin...". A green message box states "Successfully installed the plugin **WooCommerce - All in One SEO Pack 1.3.2**". Below this, there are two links: "Activate Plugin" (in red) and "Return to Plugin Installer" (in blue). At the bottom, there is a yellow button labeled "Activate this plugin".

6. You will see the following confirmation screen when the plugin has finished activation.



The screenshot shows the WordPress "Plugins" page. At the top left is a plug icon and the word "Plugins" with an "Add New" button. A yellow message box in the center says "Plugin activated.". Below the message box, there are filters: "All (27) | Active (3) | Inactive (24) | Update Available (7) | Drop-ins (1)". To the right of the filters is a search box labeled "Search Installed Plugins".

7. To update plugins, click the 'Update Available' tab, select all, click 'Update', and 'Apply'.



The screenshot shows the WordPress "Plugins" page with the "Update Available (7)" tab selected. A "Bulk Actions" dropdown menu is open, showing options: "Bulk Actions", "Activate", "Deactivate", "Update" (highlighted in blue), and "Delete". An "Apply" button is next to the dropdown. The page shows a list of plugins. The first plugin is "Custom Post Type UI" with a description: "Admin panel for creating custom post types and custom taxonomies in WordPress". Below it is a yellow message box: "There is a new version of Custom Post Type UI available. View version 0.8.2 details or update now." The second plugin is "Jetpack by WordPress.com" with a description: "Bring the power of the WordPress.com cloud to your self-hosted WordPress. Jetpack enables you to connect your blog to a WordPress.com account to use the powerful features normally only available to WordPress.com users." Below it is another yellow message box: "There is a new version of Jetpack by WordPress.com available. View version 2.5 details or update now." At the bottom right, it says "7 items".