



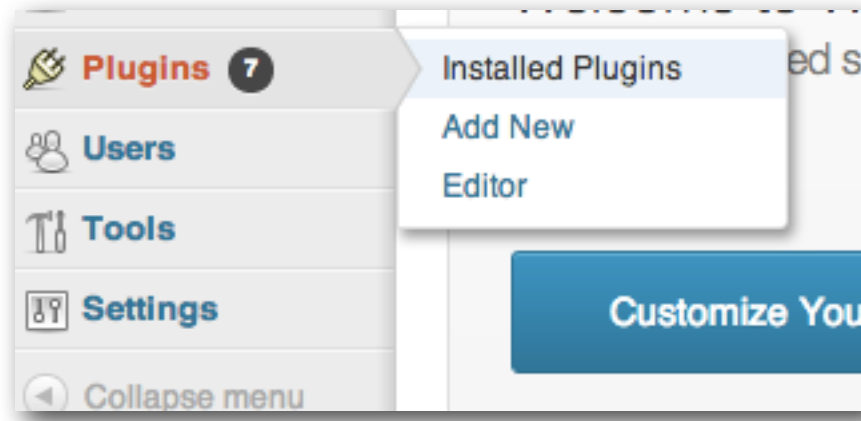
APOGEE
design systems

Apogee Design Support Center

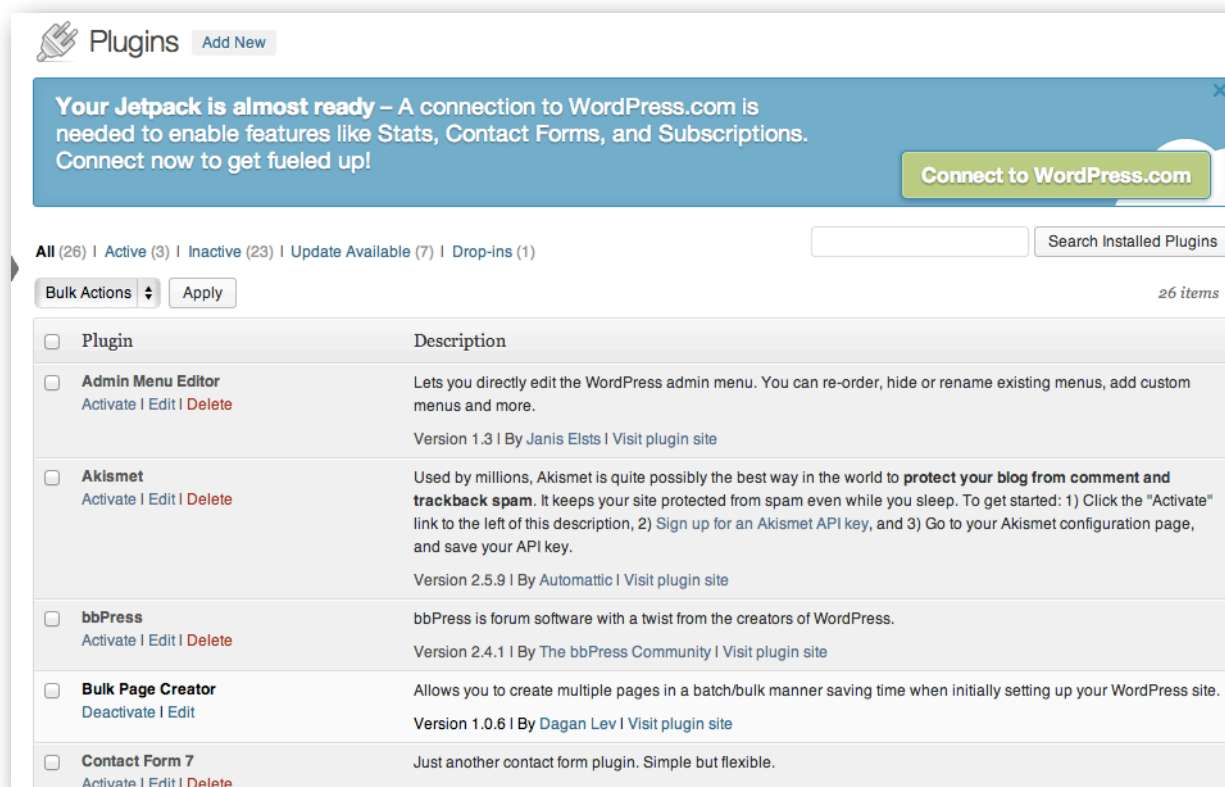
User Manual: *Manage Plugins*

Manage Plugins

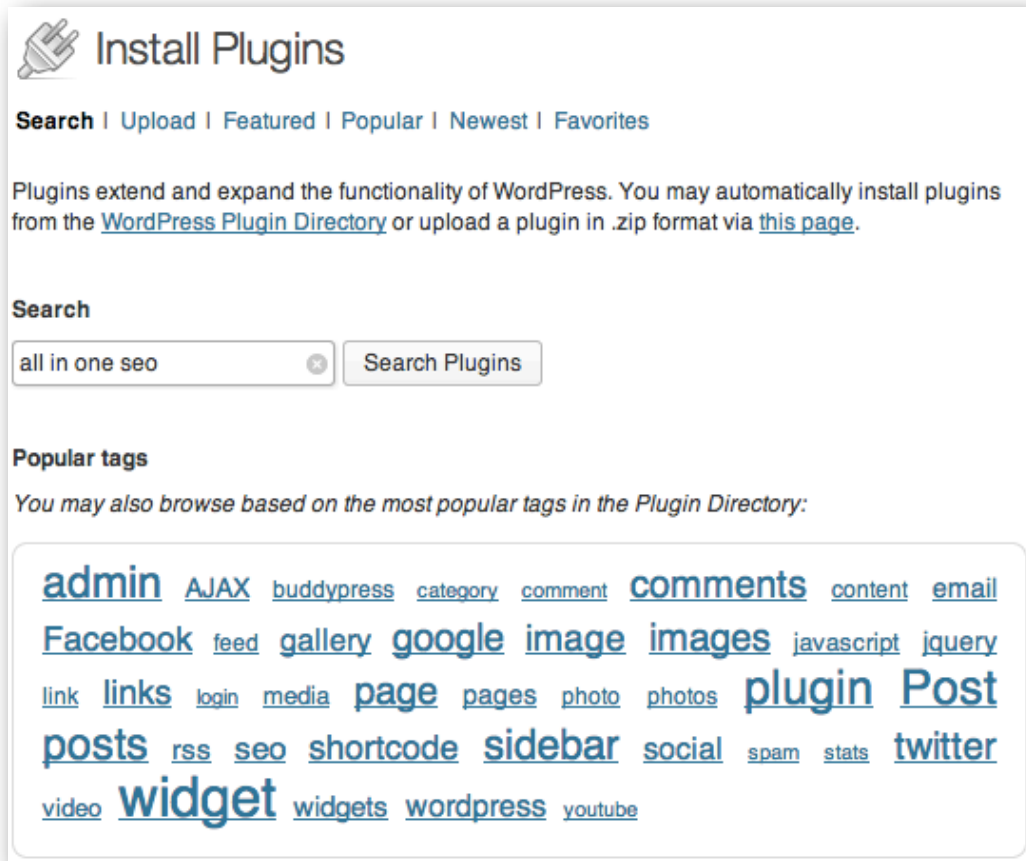
1. Navigate to Plugins > Installed Plugins



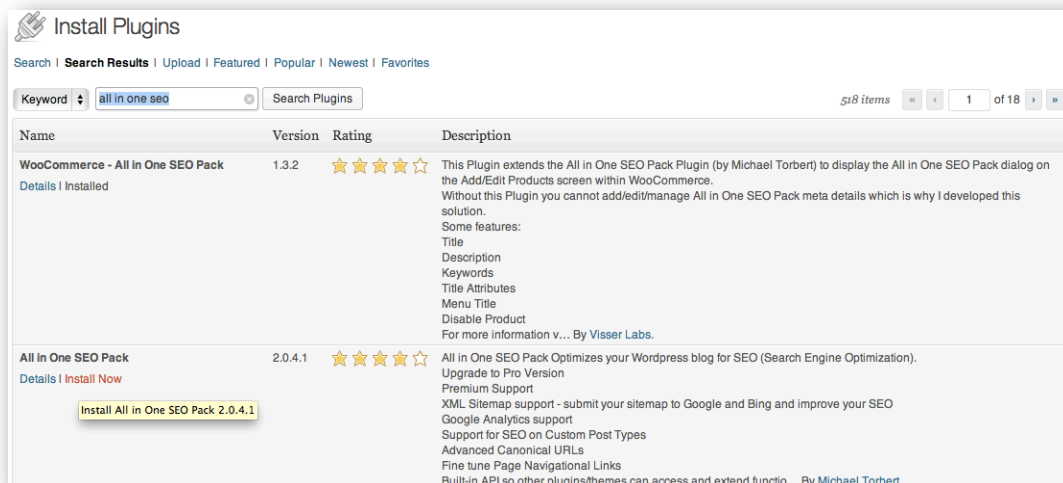
2. From this screen, you can add a new plugin, activate, deactivate, edit, and delete plugins.



- To add a new plugin, click 'Add New' as seen above. From here you can upload a plugin from your computer or search by name, category, popularity, and other options.



- The search results will show the closest match, it's user rating, and description. It is important to ensure your theme and version of WordPress are compatible with the plugin.

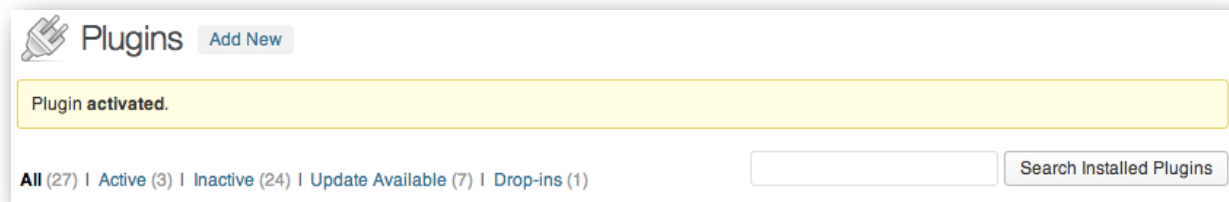


5. Once you find your plugin, click 'Install Now'. Once it's installed, click 'Activate Plugin' as seen below.



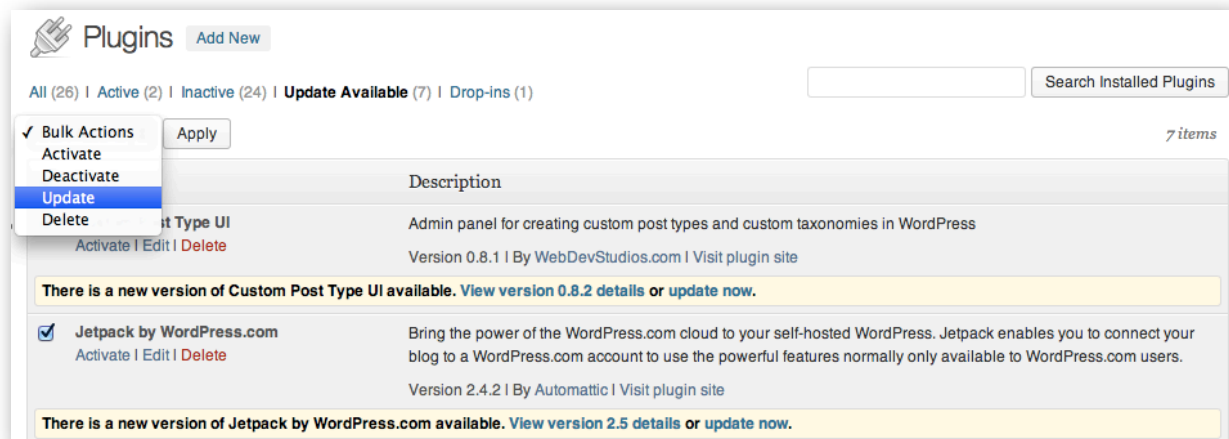
The screenshot shows the WordPress plugin installation progress. At the top, there is a plug icon and the title "Installing Plugin: WooCommerce - All in One SEO Pack 1.3.2". Below the title, the status is "Downloading install package from http://downloads.wordpress.org/plugin/woocommerce-all-in-one-seo-pack.zip...". The next steps shown are "Unpacking the package...", "Installing the plugin...", and "Successfully installed the plugin **WooCommerce - All in One SEO Pack 1.3.2**". At the bottom, there are two links: "Activate Plugin" and "Return to Plugin Installer". A yellow button labeled "Activate this plugin" is highlighted.

6. You will see the following confirmation screen when the plugin has finished activation.



The screenshot shows the WordPress "Plugins" page. At the top left is a plug icon and the word "Plugins" with an "Add New" button. A yellow banner across the top of the content area says "Plugin activated.". Below the banner, there are navigation links: "All (27) | Active (3) | Inactive (24) | Update Available (7) | Drop-ins (1)". To the right of these links is a search box and a button labeled "Search Installed Plugins".

7. To update plugins, click the 'Update Available' tab, select all, click 'Update', and 'Apply'.



The screenshot shows the WordPress "Plugins" page with a bulk actions menu open. The menu is located at the top left of the plugin list and contains the following options: "Bulk Actions" (checked), "Activate", "Deactivate", "Update" (highlighted in blue), and "Delete". To the right of the menu is an "Apply" button. The plugin list below shows two plugins: "Custom Post Type UI" and "Jetpack by WordPress.com". Both plugins have a yellow notification banner above them indicating that a new version is available. The "Custom Post Type UI" notification says "There is a new version of Custom Post Type UI available. View version 0.8.2 details or update now." The "Jetpack by WordPress.com" notification says "There is a new version of Jetpack by WordPress.com available. View version 2.5 details or update now." The "Update Available" tab is selected in the navigation bar at the top of the page.