



APOGEE
design systems

Apogee Design Support Center

User Manual: *Import / Export*

Import / Export

Import/export is a new feature that allows you to transfer forms, fields, field options, styles and everything else saved by the plugin (except file uploads) between Wordpress installations. Clicking the Export All button will create a .SQL file for download. With the .SQL export file you can use the importer within the CCF plugin admin page to import the .SQL file. The built-in importer is completely safe as long as you only import files that have been generated by the CCF exporter. You can also use PHPMysqlAdmin or any other MySQL database administration tool to run the import file. Importing a .SQL file will never overwrite any existing data. It is strongly recommended that you import CCF .SQL files using the built-in importer with in the admin panel due to the added complexity of importing using alternative methods. If you are importing without using the built-in importer (such as PHPMysqlAdmin), then note the following: You should only run the import file on Wordpress installations that already have Custom Contact Forms installed; also you will need to change the table prefix for each query within the .SQL file.

Custom Contact Forms allows you to import data in different ways.

- **Clear and Import:** This is the safest way to import because it deletes all current content before importing. This is important because it prevents occurrences of conflicting data ID's or slugs.

You can also export data in different ways.

- **Export All:** This exports all custom contact form data including your general settings in SQL format. This allows you to easily create backups.
- **Export All Saved Form Submission to CSV:** This exports all your saved form submissions into a .CSV file. Since this export contains multiple forms that are assumed to have different fields, this export will only contain the value of each field and not the name of that field.
- **Export Specific Form's: Submissions to CSV:** This exports a specific form's saved form submissions. This CSV export will probably be more useful to you because it will contain the name of fields as well as the values. This export works best on forms that have fields that have remained completely constant throughout submission.