



APOGEE
design systems

Apogee Design Support Center

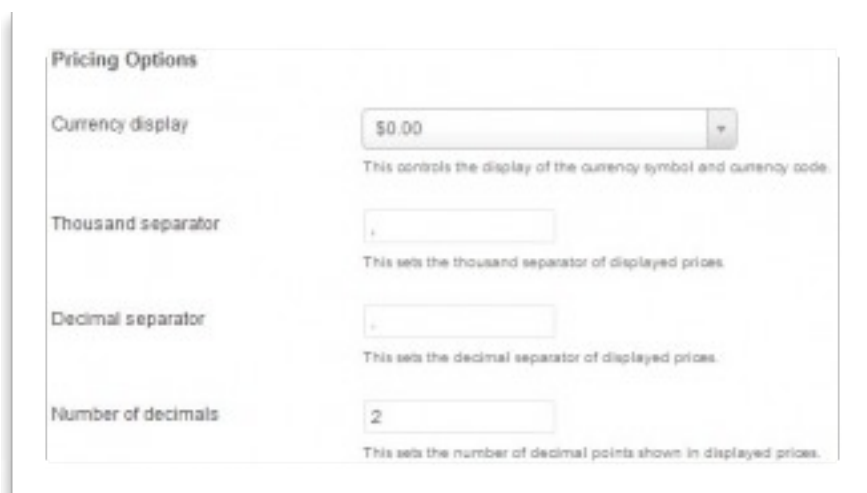
User Manual: How to Manage Pricing

How to Manage Pricing Options

1. Go to **Jigoshop => Settings** in your admin panel.
2. Choose the default currency for your shop in the **Currency** option. This controls what currency prices are listed at in the catalog, and which currency PayPal, and other gateways, will take payments in.



3. Go to the **Catalog & Pricing** tab now.
4. Scroll down to the **Pricing options**. You will see the following options there:
 - **Currency display** – Where the currency symbol is shown next to a price.
 - **Thousand separator** – This sets the thousand separator of displayed prices. Eg: 'One thousand' will display '1,000' with a comma in this field.
 - **Decimal separator** – This sets the decimal separator of displayed prices. Eg: 'One thousand and two tenths' will display as '1,000.20' with a period in this field.
 - **Number of decimals** – This sets the number of decimal points shown in displayed prices. Eg, 1,000.20000 with '5' in this field.



5. Perform the desired changes to your **Pricing** options.

Pricing Options

Currency display ▼
This controls the display of the currency symbol and currency code.

Thousand separator
This sets the thousand separator of displayed prices.

Decimal separator
This sets the decimal separator of displayed prices.

Number of decimals
This sets the number of decimal points shown in displayed prices.

6. Save your changes by clicking **Save Catalog & Pricing Changes** button.

