



APOGEE
design systems

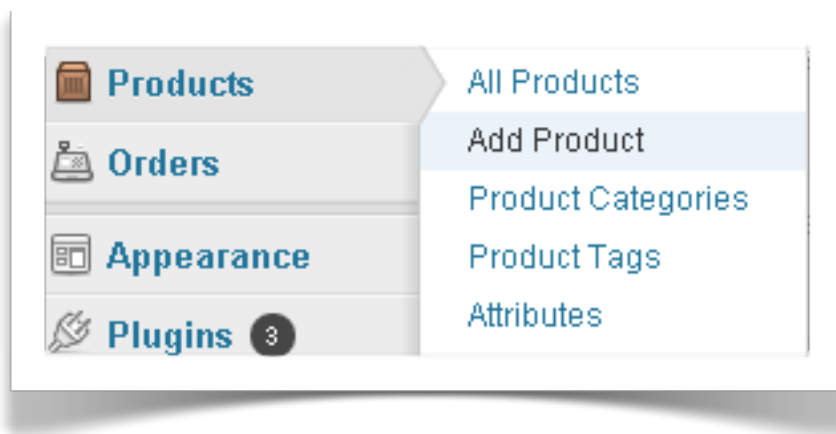
Apogee Design Support Center

User Manual: *Create your First Product*

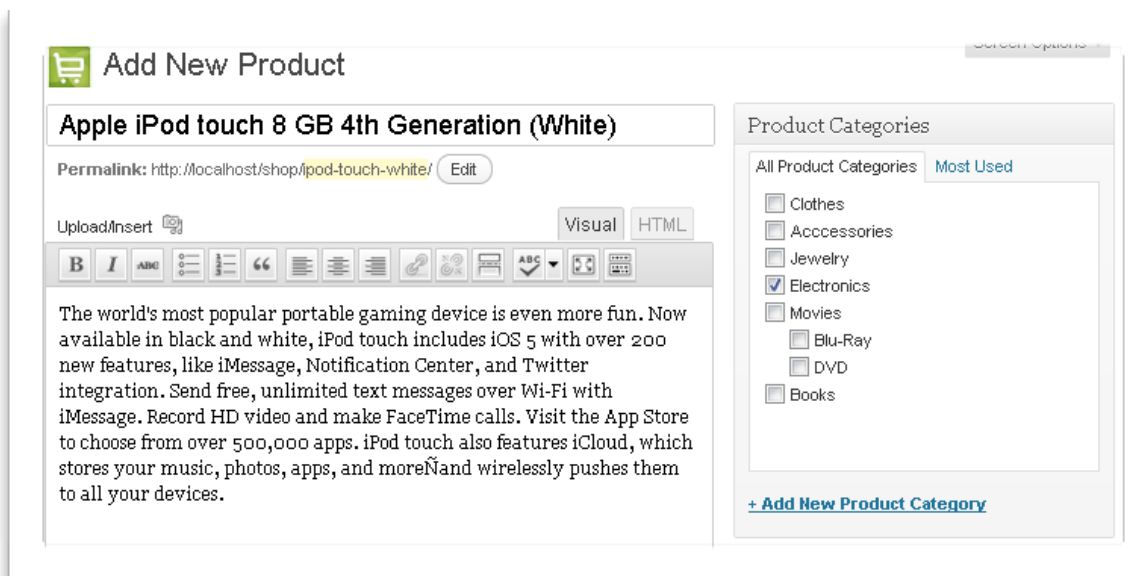
Create your first product

A basic guide to creating your first product!

1. Navigate to Products > Add Product



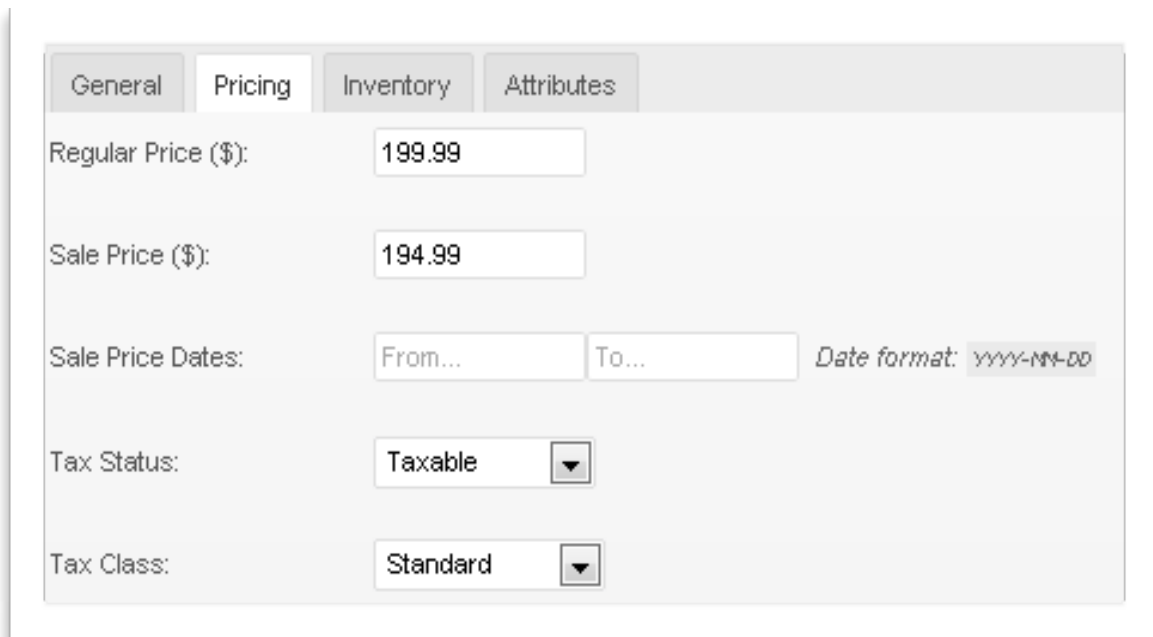
2. Type your product's Title, Description, and choose a Product Category



3. Under "Product Data", choose a Simple product type, and fill in a short Summary about the product

4. Optionally, fill in a Weight and SKU. If you don't see one of these fields, be sure to enable it in the Shop Settings

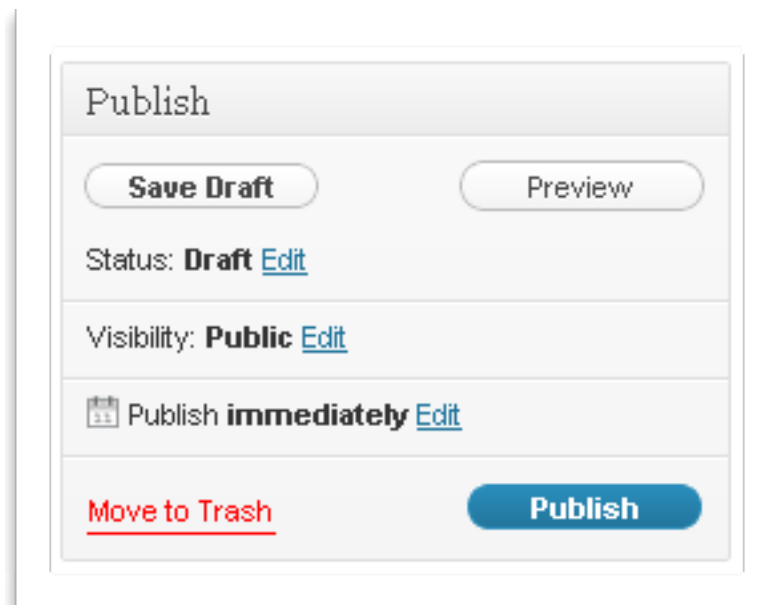
5. Select the Pricing tab and enter your price and tax options.




The screenshot shows a product management interface with four tabs: General, Pricing, Inventory, and Attributes. The Pricing tab is selected. The form contains the following fields:

- Regular Price (\$): 199.99
- Sale Price (\$): 194.99
- Sale Price Dates: From... To... Date format: yyyy-mm-dd
- Tax Status: Taxable (dropdown menu)
- Tax Class: Standard (dropdown menu)

6. All done! Hit Publish to finalize the product to your Shop.



The screenshot shows the Publish section of a product management interface. It contains the following elements:

- Publish** (Section Header)
- Save Draft** (Button)
- Preview** (Button)
- Status: **Draft** [Edit](#)
- Visibility: **Public** [Edit](#)
-  Publish **immediately** [Edit](#)
- [Move to Trash](#) (Link)
- Publish** (Button)